

The Minutes of AUA Student Council Meeting
May 14, 2004
(Started at 11:20 a.m.)
Room 40b, American University of Armenia
Yerevan, Armenia

Presided:

Sergey Arakelyan, President, Student Council (SC)

Attendees:

1. Louise Manukian, LLM2 Student, Vice-President/SC

Absentees

1. Yelena Baghdasaryan, IE2 Student, Member/SC, *Public Relations Coordinator*
2. Narine Hayrapetyan, MBA2 Student, Member/SC, *Campus Wide Events, Director*

Late

1. Armine Hambarzumyan, LLM2 Student, Member/ SC, *Secretary (20 min.)*
2. Garegin Yegoryan, IE2 Student, Member/SC, *Treasurer, EISC (30 min.)*
3. Matevosyan Tigran, CIS2 Student, Member/SC, *Web-Page Editor (60 min.)*
4. Sargsyan Isolda, PS2 Student, Member/SC, *APP Coordinator, Elections Coordinator (60 min.)*

Agenda

1. Welcome/Announcement
2. Approval of Minutes of 12 April, 2004
3. Agenda Review
4. Discussion of English Club Bylaws
5. Eco-Club Activities
6. Students' Handbook
7. Upcoming Student Council Elections

1. Welcome/Announcement

Sergey Arakelyan congratulated Hripsime Martirosyan for her enrolment for the second place in lyrics competition, the first place was awarded to a student from State Theatrical University. It was a very well organized measure.

Sergey Arakelyan congratulated Student Council members for the unanimous adoption of English club Bylaws.

2. Approval of Minutes of 12 April, 2004

The minutes of April 12, 2004 were approved as written.

3. Agenda Review

The preliminary agenda was reviewed and accepted as presented.

4. Discussion of English Club Bylaws

There were still some corrections to be made regarding the English Club Bylaws, and after accepting suggestions and making changes, Student Council members reviewed the Bylaws and unanimously accepted it as a document regulating English club Bylaws.

5. Eco-Club Activities

Sergey Arakelyan noted that Dr. Dunlap would help in organization of Eco-Club activities. Ripsime Martirosyan was suggested to handle the position of Director of the Eco-Club. The members of Eco-Club will present a certain plan regarding Eco-Club activities and correspondingly will work over it.

6. Students' Handbook

During the meeting with Dr. Jackob, Sergey Arakelyan talked about students' handbook in addition to accreditation issue. The students' Handbook of Johns Hopkins University is taken as an example, which is considered one of the most excellent written handbook in the world. The students' handbook will contain general information about history of AUA, students, and University. In particular there will be the issues such as students' rights, privileges and responsibilities, where will be stated student code of conduct, grievance policy and procedure, smoke free policy, academic issues where will be stated about departments, registration, grading course evaluation, etc. financial issues where will be stated about tuition fee, merit scholarship, need-based financial aid, AUA Student Services/Resources. Policies and Procedures, which will include such issues as ID cards, web mail and Internet accounts, printing, copying, fax, security, library, English resource center, research centers, etc. Student Life where will be stated the Student Council activities, on-campus activities, off-campus activities, etc. information for international students, where housing, travel, and brief city guide information will be available, as well as attachments, which will include the building plan. Students will have an opportunity to publish their articles in the handbook, it should be stated that the copyright will be protected. Special created committee engaged in regulation of the students' publications will define the size and other requirements of the articles. The main purpose of the student handbook is to help students to know their rights and responsibilities as well as to have a general information about the University before the enrolment to one or the other program. There were lots of suggestions regarding the content of the handbook, which is currently under the discussion. The students' handbook will be updated on each academic year.

7. Upcoming Student Council Elections

The Elections of the Student Council members will begin soon, which requires an appropriate preparation and organization. Isolda Sargsyan is to handle this issue. An Election Commission is to be formed, which will consist of one Student council member, one student approved by the mutual agreement, one student, one member from the administration as well as one faculty member. Tigran Matevosyan will handle the issues connected with the web page. The Student Council web page should be bought to its final and complete stage. The Student Council elections will be held electronically.

8. Next meeting

It was decided to have the next meeting on July 3.

10. Adjourn

The meeting was adjourned at 13:20 p.m.

Submitted by Armine Hambardzumyan