

American University of Armenia
Capacity and Preparatory Review: WASC Site Visit
Abbreviated Schedule - Subject to Change

FIRST DAY ON CAMPUS, WEDNESDAY, FEBRUARY 8, 2012

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| 8:45-9:15 am | <p style="text-align: center;">Meeting with ALO and Accreditation Staff: Orientation to Team Room, technology resources, documents in Team Room Place: WASC Team Room <i>[Tom Samuelian, ALO; Sharistan Melkonian, Director of Accreditation; Anush Bezhanyan, IR Manager; Lissett Babaian, Assessment Consultant]</i></p> | | | |
| 9:15-9:45 am | <p style="text-align: center;">Campus Tour Meeting Place: 315E <i>[Anahit Ordyan, Director of Administration]</i></p> | | | |
| 10:00 am | <p style="text-align: center;">Meeting with President Bruce Boghosian: Strategic Plan Status, U-Grad, Development Plan, Structural Deficit Place: President's Office</p> | | | |
| 11:00 am | <p style="text-align: center;">Meeting with WASC Steering Committee & CPR Working Group Place: Room 307E <i>[Tom Samuelian, ALO; Aram Hajian, Dean, CoE; Irshat Madyarov, Assistant Professor DEP; Karen Aghababyan, Director of ACE; Anahit Ordyan, Director of Administration; Berj Gatrjyan, Director Information and Communication Technologies Services; Satenik Avagyan, Library Director; Gevorg Goyunyan, CFO; Anush Bezhanyan, IR Manager; Sharistan Melkonian, Director of Accreditation]</i></p> | | | |
| Noon | <p style="text-align: center;">Lunch with Resident Heads of Programs Place: Room 43 MB <i>[Catherine Buon, DEP; Aram Hajian, CoE; Tom Samuelian, Law; Eric Guevorkian, SMB; Varduhi Petrosyan, CHS]</i></p> | | | |
| 1-1:45 pm | <p style="text-align: center;">IRO (Martin, Lindsay) Place: IRO Office <i>[Anush Bezhanyan, IR Manager; Sharistan Melkonian, Director of Accreditation]</i></p> | <p style="text-align: center;">Credit Hour Policy (Kang) Place: Law Dept <i>[Catherine Buon, Chair, Curriculum Committee; Aram Hajian; Curriculum Committee]</i></p> | <p style="text-align: center;">Budget, Faculty Workload (Niehoff, Washbourn) Place: Law Dept. <i>[Gevorg Goyunyan, CFO; Tom Samuelian, ALO]</i></p> | |
| 2-2:45 pm | <p style="text-align: center;">Development Advancement (Freund, Niehoff) Place: President Office <i>[President Bruce Boghosian]</i></p> | <p style="text-align: center;">Student Services (Martin, Lindsay) Place: Registrar Office <i>[Rebecca Carter, Registrar]</i></p> | <p style="text-align: center;">Faculty Senate Leadership (Kang, Washbourn) Place: 307E <i>[Melissa Brown and Irshat Madyarov, DEP; Aram Hajian, CoE; Vahan Bournazian, Law]</i></p> | |
| 3:00-3:45 pm | <p style="text-align: center;">Info/ Communications Services (Freund, Kang) Place: Room 38 MB <i>[Berj Gatrjyan, Director Information and Communication Technologies Services]</i></p> | <p style="text-align: center;">ALO (Martin) Place: Law Dept Conf. Room <i>[Tom Samuelian, ALO]</i></p> | <p style="text-align: center;">Meet w/ Auditor (Niehoff) Place: CFO Office <i>[Gevorg Goyunyan, CFO; Lilit Arabajyan, Engagement Partner; Manuk Grigoryan, Engagement Manager]</i></p> | <p style="text-align: center;">U-Grad Task Force, GE Program (Washbourn, Lindsay) Place: 133 <i>[Aram Hajian, CoE; Melissa Brown and Catherine Buon, DEP; Tom Samuelian and Vahan Bournazian, Law; Eric Guevorkian, SBM; Varduhi Petrosyan, CHS; Karen Aghababyan, ACE; Gevorg Goyunyan, Chief Financial Officer; Anahit Ordyan, Director of Administration; Rebecca Carter, Registrar]</i></p> |
| 4:00-4:45 pm | <p style="text-align: center;">Open Meeting with Faculty (Freund, Washbourn) Place: Manoogian Hall</p> | <p style="text-align: center;">Open Meeting with Alumni including employers (Martin, Kang) Place: 308E</p> | <p style="text-align: center;">Open Meeting with Staff (Niehoff, Lindsay) Place: Small Auditorium</p> | |
| 5:00-5:45 pm | <p style="text-align: center;">Open Meeting with Students & Student Council (Freund, Washbourn, Kang, Niehoff) Place: Manoogian Hall</p> | <p style="text-align: center;">Student Learning Committee (Martin, Lindsay) Place: 307E <i>[Tom Samuelian, Law; Catherine Buon and Melissa Brown, DEP; Eric Guevorkian, SBM; Varduhi Petrosyan, CHS; Aram Hajian and Sarkis Zeytunyan, CoE; Syuzanna Vasilyan, PSIA; Sharistan Melkonian, Director of Accreditation; Lissett Babaian, Assessment Consultant]</i></p> | | |

THE SECOND DAY ON CAMPUS, THURSDAY, FEBRUARY 9, 2012

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| 9:30 – 9:45 am | Meeting with Deputy Minister of Education at Ministry of Education <i>[Garine Harutyunyan]</i> | | |
| 10 am | Meeting with AUAF local BOT Member <i>[Prof. Yuri Sargsyan]</i> | | |
| 10:15 – 11 am | Provost by Phone <i>(Freund, Kang)</i> Place: President Office <i>[Armen Der Kiureghian, Provost]</i> | Computational Sciences Faculty (Washbourn) Place: 307E <i>[Aram Hajian, Dean CoE, and CoE faculty: Suren Khatchatryan, Victor Ohanyan, Rubina Danilova, Perouz Taslakian]</i> | |
| 11:15 - Noon | Library (Freund, Martin) Place: Library <i>[Satenik Avagyan, Director of Library; Hasmik Galstyan, Head of Reference; Ani Minasyan, Circulation Desk Assistant]</i> | COO (Niehoff, Kang) Place: COO Office <i>[Ashot Ghazaryan, COO]</i> | Faculty from programs with most recent SubChange applications (Business and English & Communication) (Washbourn, Lindsay) Place: 307E <i>[Eric Guevorkian, SBM; Catherine Buon, Irshat Madyarov, Melissa Brown, and Rubina Gasparyan, DEP; Tom Samuelian, ALO]</i> |
| Noon-1:00 pm | Lunch in executive session in cafeteria | | |
| 1-1:45 pm | Research and Scholarship Task Force and Heads of Research Units (Freund, Gross Davis) Place: 307E <i>[Vahan Bournazian, Law; Varduhi Petrosyan and Byron Crape, CHS; Alexan Simonyan, Allen Amirkhanyan, and Aram Hajian, CoE; Karen Aghabayan, ACE; Irshat Madyarov, DEP; Meruzhan Karapetyan, Digital Library]</i> | Curriculum Committee (Martin, Niehoff, Kang) Place: Law Dept. Conf. Room <i>[Catherine Buon, DEP; Tom Samuelian, Law; Eric Guevorkian, SBM]</i> | |
| 2-2:45 pm | Human Resources (Freund) Place: 41B <i>[Arina Bekchyan, Personnel Coordinator]</i> | Registrar, including marketing and recruitment (Niehoff, Washbourn) Place: Office of Registrar <i>[Rebecca Carter, Registrar]</i> | |
| 3:00-3:45 pm | Associate Dean of DEP+: Assessment of English language skills and tactics for helping students succeed who have remedial language skills (Washbourn, Lindsay) Place: 307E <i>[Catherine Buon, Irshat Madyarov, and Melissa Brown, DEP; Lissett Babaian, Assessment Consultant; Tom Samuelian, Law/ALO]</i> | | |

MORNING OF THE THIRD DAY ON CAMPUS, FRIDAY, FEBRUARY 10, 2012

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| 11 am | Team chair meets with CEO privately re: team recommendations (Freund) Place: President's Office <i>[President Bruce Boghosian]</i> | Stakeholder Conference Call (Neihoff, Kang) |
| 11:30 am | Exit meeting with team and institution: Open Meeting Faculty, Staff, Students Place: Manoogian Hall | |